

# ***Ron Lotan, GJG, EGG***

*1760 Jingle Pot Road, Nanaimo, BC V9R 6H1, Canada  
250-754-7727 / 250-618-3135  
lotanite@shaw.ca*

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## **SUMMARY OF QUALIFICATIONS**

### **Senior Gemologist-Appraiser / Head of Education / Gem Sorter**

- 13 years combined experience and education in the gem and jewellery fields
- Appraised and graded jewellery, gemstones and diamonds in a major gemological centre in Israel
- Developed and instructed gem and jewellery courses at colleges and academies over a 5 year period
- Entrusted with millions of dollars' worth of diamonds, gems, and gold
- Assessed the quality and quantity of a highly important African Ruby rough in Geneva, Switzerland
- Assorted full inventory of gems into clarity groups, shapes, calibrated size and colour
- Informed and updated in current jewellery and gemology trends by attending the 2020 Tucson gem and jewellery shows
- Maintains close contact with gem sources, diamond dealers and jewellery manufacturers worldwide
- Knowledgeable in trade show etiquettes and venues in Canada, U.S., Israel and South Africa

### **Jeweller / Designer / Quality Controller**

- Designed and fabricated one-of-a-kind objects d'art, buckles and bolo-ties, set with gems
- Arranged and designed sets, matched pairs and collections of gems in presentation display boxes, with accompanying jewellery-design sketches for a suggested production line
- Enhanced branding, designed and constructed customized upscale displays for trade shows
- Detail oriented with excellent organizational skills; professional and a fast learner
- Supervised and maintained highest quality control in manufacturing, subordinate ISO-9001 requirements

### **Administration / Customer Service / Sales / Packaging-Shipping-Export**

- Proficient in: Windows 10, 7, Vista & XP, MS-Office, Adobe Photoshop & Dreamweaver CS
- Routinely and accurately conducted office procedures, word processing, filing, accounting
- Provided exceptional customer care, efficiently addressed and resolved clients concerns
- Professionally dealt with suppliers, received and fulfilled orders on a daily basis
- Passionately engaged clients in company's products and services, increased sales by 20%
- Packaging artist; international shipping and export wizard

### **Management / Leadership**

- Founded, developed and managed a business over the course of 17 years, with more than 90% of sales targeting the U.S. market
- Marketed and promoted company's products in retail and wholesale, international and trade-specific books and magazines
- Efficiently managed a retail store; supervised and motivated a sales team; reported directly to owners
- Re-evaluated pricing, increased productivity and profit by 40%

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## **RELEVANT EXPERIENCE**

<b>Partner / Manager</b>	Lotanite Creations in Clay and Metal Ladysmith / Nanaimo, BC	2003 – Present
<b>Store Manager</b>	Impeccable Jewellery Inc Nanaimo, BC	2010 – 2011
<b>Instructor Assistant / Casting</b>	Bezalel Academy of Arts and Design Jerusalem, ISRAEL	2002 – 2003
<b>Senior Gemologist / Appraiser Head of Education / Instructor</b>	European Gemological Center & College Ltd Ramat Gan, ISRAEL	1998 – 2000
<b>Staff Gemologist / Appraiser Gemstone Sorter / Stock Controller Foreman / Catalogue Production</b>	Angelo's Manufacturing Jewellers cc Johannesburg, SOUTH AFRICA	1997 – 1998
<b>Gem Sorter / Project Designer Tradeshaw Sales Rep</b>	Menavi International Ltd Ramat Gan, ISRAEL	1997
<b>Quality Controller / Manufacturing Supervisor Assistant / Stock Dept</b>	Caprice Jewellery (1985) Ltd Haifa, ISRAEL	1993 – 1995

## **OTHER EXPERIENCE**

<b>Marine Security Professional / S.P.</b>	Commissionaires Security Solutions Nanaimo, BC	2013 – Present
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## **EDUCATION**

<b>Jewellery, Objects &amp; Accessories Design Program</b>	Bezalel Academy of Arts and Design Jerusalem, ISRAEL	2000 – 2003
<b>Graduate Jeweller Gemologist Diploma</b>	Gemological Institute of America (GIA) Santa Monica, CA	1995 – 1996
<b>EGL Graduate Gemologist Fellowship Diploma</b>	European Gemological Center & College Ltd (GIPS) Ramat Gan, ISRAEL	1993

## **AFFILIATION**

<b>Alumni Association Member</b>	Gemological Institute of America (GIA)	1995 – Present
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*References available upon request*